

# FEES TO BE PAID - GENERAL INFORMATION

## FEES ASSESSED BY THE NATIONAL OFFICE

### SCHEDULING FEES

National requires a scheduling fee be paid to place a Club race event on the national calendar. Scheduling fees are to be made payable to SCCA, Inc. but mailed to the Southeast Division Treasurer. Your event will not be placed on the calendar, nor will you be issued a sanction number unless scheduling fees are paid. Scheduling fees are due at the Mid-summer Round-table meeting of the Southeast Division generally held in July of each year. Fees must be received by the National office not later than December 1 of each year for the following year.

Scheduling fees are \$25.00/race weekend. If you change the date of the event, an additional scheduling fee must be paid. Fees are charged on a per weekend basis. If you change the type of event you're having on a particular weekend (i.e., from a National race to Regional race) and you have already paid the scheduling fee, an additional fee is NOT due.

### SANCTION FEE

You must make application to the National office not later than 45 days prior to the event for a sanction number. Your sanction request must be accompanied by: Supplemental Regulations, list of all Specialty Chiefs, Entry Form, Event Schedule and Class Groupings. Applications for a Club Racing Sanction may be obtained from the Club Racing Department at the National office. Mail the sanction request, appropriate documentation and your region's check made payable to SCCA directly to the Club Racing Department at the National office.

Sanction Fees for Club race events are as follows:

|                  |       |                      |         |
|------------------|-------|----------------------|---------|
| National         | \$700 | Double National      | \$1,400 |
| Regional         | \$450 | Double Regional      | \$750   |
| Driver School    | \$100 | Double Driver School | \$200   |
| Practice Day     | \$125 | One Class Regional   | \$50    |
| Club Time Trials | \$100 | Track Time Trials    | \$100   |
| Hill Climb       | \$100 | PDX                  | \$300   |

Late fee is additional 50% of sanction fee

### INSURANCE DEPOSIT

The Master Insurance Plan Request Form as well as the fee schedule can be obtained from the Risk Management Department at the National office. The application along with the Region's check made payable to SCCA must be received at the National office at least 14 days prior to the event.

### INSURANCE AUDIT

The Master Insurance Plan Event Audit Form can be obtained from the Risk Management Department at the National office. It is to be mailed directly to the Risk Management Department.

ment and should be sent within 14 days after the event. There is a \$250 penalty if mailed 30 days or more after the event. (The form is normally included in the packet sent out from the National office prior to the event.)

If a refund is due the Region, a check will be mailed from the National office to your Region within 14 days after receipt of the audit. If additional premium is due, your Region check made payable to SCCA should be sent to the Risk Management Department at the National office along with the audit form.

## **TOW FUND**

Tow fund is \$15 per car for each National or Double National event. For Double National events, Tow Fund is to be paid for each Sanction Number. Tow fund is disbursed to drivers to help with expenses in attending the National Runoffs.

Your Region check made payable to SCCA should be sent directly to the Club Racing Department at the National office within 14 days following the event.

## **EXCESS SANCTION**

Excess sanction is \$10 per car for each entry over 150 cars at every Regional, Double Regional, National or Double National event. For double events, fees are to be paid for each Sanction number.

Your Region check made payable to SCCA should be sent directly to the Club Racing Department at the National office within 14 days following the event.

## **COMPLIANCE FEES**

Compliance Fees are \$10 and are to be collected from each Spec Racer Ford (SRF), Formula SCCA (FSCCA) and SCCA Sports Racer (SCCA SR) at every Regional, Double Regional, National or Double National event. For Double National events, fees are to be paid for each each Sanction number. The Fee should be added onto your entry fee for the event and listed separately.

Your Region check made payable to SCCA should be sent directly to the Club Racing Department at the National office within 14 days following the event.

There is one form for the Tow Fund, Excess Sanction and Compliance Fees. It may be obtained from the Club Racing Department at the National office or from the web site. It is generally included with the packet sent out by Club Racing prior to the event.

## **FEES ASSESSED BY THE SOUTHEAST DIVISION**

### **Council Fund**

The Council Fund is \$1.00 per member for each Region within the Division. It is used to cover the administrative expenses of the Division. The SEDIV Treasurer will obtain from the National office the number of members in each Region as of January 1 of each year. The total due from each Region will be included on the Funds Due Report presented at the annual meeting in January by the Treasurer.

Council Fund is due and payable upon presentation but not later than March 1 of each year. Your Region check made payable to SEDIV SCCA should be sent to the Division Treasurer.

### **NATIONAL RACE TROPHY FUND**

The National Race Trophy Fund is \$5.00 per entry and is used to purchase trophies for the National Race Division Champions for each class. Trophies are presented during the Awards Banquet at the Annual Meeting.

Your Region check payable to SEDIV SCCA at \$5.00 per entry at each National race should be sent to the Division Treasurer within 30 days following the event.

### **SARRC TROPHY FUND**

The SARRC Trophy Fund is \$4.00 per entry and is used to purchase trophies for the SARRC Champions for each class. Trophies are presented during the Awards Banquet at the Annual Meeting.

Your Region check payable to SEDIV SCCA at \$4.00 per entry at each SARRC race should be sent to the Division Treasurer within 30 days following the event.

### **ENDURO CHAMPIONSHIP RACING (ECR) PRIZE FUND**

The ECR is a cash paying series. Prize money is paid to the various place winners at the Awards Banquet during the Annual Meeting each year.

A \$35.00 entrant fee is required to participate in the ECR Series and is required to be paid by the entrants third race to accumulate year-end prize money.

The hosting region of each ECR shall pay the \$30.00 ECR Series Fee per car having entered the ECR and \$25.00 for non-ECR class cars. The ECR Administrative fund shall receive \$5.00 of each of the entries.

Your Region check payable to SEDIV SCCA should be sent to the Division Treasurer within 30 days following the event.

### **PERMANENT NUMBERS - RACING**

The Southeast Division began charging \$20.00 per number for Permanent Numbers during the 1997 Racing Season. This fee is paid directly by the driver and should be made payable

to SEDIV SCCA. Application for a Permanent Number must be made directly to the Permanent Number Administrator. The fee is used to cover the cost of mailing a permanent number application and confirmation of number received directly to each driver in the Southeast Division. Permanent number applications must be received not later than December 15th of each year for the following year.

### **WAIVER FEES**

Waiver Fees are charged at \$5.00 in conjunction with waiving licensing requirements for Club racers. This is for a driver who has not completed enough events to renew his/her license but in the opinion of the Divisional Driver Licensing Chairman is still qualified to race. Application for this waiver must be made directly to the Divisional Driver Licensing Chairman. The fee is paid directly by the driver and should be made payable to SEDIV SCCA. The Divisional Driver Licensing Chairman will forward the checks to the Division Treasurer.

### **DIVISIONAL TIME TRIALS TROPHY FUND**

The Time Trials Trophy Fund is \$2.00 per entry and is used to purchase trophies for the Time Trials Division Champions for each class. Trophies are presented during the Awards Banquet at the Annual Meeting.

Your Region check payable to SEDIV SCCA at \$2.00 per entry at each Time Trials should be sent Divisional Steward or to the Division Treasurer within 30 days following the event.

### **PERMANENT NUMBERS - TIME TRIALS**

The Divisional Time Trials program charges \$10.00 per number for Permanent Numbers. This fee paid directly by the driver and should be made payable to SEDIV SCCA. Application for Permanent Numbers should be made directly to the Divisional Steward. This fee is used to cover expenses incurred by the Time Trials program.

## **DIVISIONAL SOLO**

Currently there are no fees associated with a Solo event. The Division is in the fifth year of a program to build the Solo series. The entry fees to a Solo event are collected by the Division and all expenses are paid by the Division. The hosting Region is paid a \$500 hosting fee by the Division after the event. All entry fee checks for a Divisional Solo should be made payable to SEDIV SCCA and sent to the Divisional Solo Steward or the Division Treasurer. If entry fees are paid in cash, the Region should deposit the cash and issue a check payable to SEDIV SCCA for the cash.

## **DIVISIONAL PRO RALLY TROPHY FUND**

The Pro Rally Trophy Fund is \$1.00 per entry and is used to purchase trophies for the Rally Division Champions for each class. Trophies are presented during the Awards Banquet at the Annual Meeting.

Your Region check payable to SEDIV SCCA at \$1.00 per entry at each Rally should be sent to Divisional Rally Steward or to the Division Treasurer within 30 days following the event.

## **DIVISIONAL ROAD RALLY TROPHY FUND**

The Road Rally Trophy Fund is \$2.00 per entry and is used to purchase trophies for the Rally Division Champions for each class. Trophies are presented during the Awards Banquet at the Annual Meeting.

Your Region check payable to SEDIV SCCA at \$2.00 per entry at each Rally should be sent to Divisional Rally Steward or to the Division Treasurer within 30 days following the event.

## **GENERAL INFORMATION**

### **FUNDS DUE REPORT**

The Funds Due Report is prepared by the Division Treasurer and is included with the complete financial report presented at Annual Meeting and the Mid-year Meeting.

The Funds Due Report will contain dollar amounts when available. However, as most fees are generated based on the number of entries in an event, you will most likely see dates of the events where fees are due on the report. Dates listed AFTER the date of the Report for information purposes only as this report does not get mailed monthly.

### **FUNDS TO BE DISBURSED AFTER CLUB RACES**

A copy of this report along with your check should be sent to the Division Treasurer when remitting Divisional Fees. There are numerous fees paid by numerous Regions during the course of the year and not all fees are paid on a timely basis. You may know what you're paying and how you arrived at the dollar amount, but the Treasurer doesn't. PLEASE INCLUDE A COPY OF THE REPORT WITH YOUR CHECK.

### **PAYMENT REQUEST**

This form should be completed by any person requesting reimbursement from the Division for expenses incurred on behalf of the Division. Receipts must be attached. If you have a bill from a vendor, you need not fill out this form. Simply date and initial your approval for payment on the invoice. Forward all payment requests to the Division Treasurer for payment.